

MINUTES OF REGULAR MONTHLY BOARD MEETING

Plymouth Town Board
Town of Plymouth, Rock County, Wisconsin
June 9, 2020

Board Members Present: Chairperson Sean Snyder, Supervisor Brad Inman and Supervisor Kim Dooley

Board Members Absent: None

Others Present: Clerk Susan Douglas, Treasurer Tippy Phillips, PZ Chairperson Ben Snare, and 9 members of the public.

Notice of Board Meeting was properly posted. Board Meeting called to order by Chairperson Snyder at 7:00 p.m. at the Plymouth Town Hall. The Pledge of Allegiance followed.

1. Agenda for June 9, 2020 Meeting: Motion (Dooley/Inman) to approve the agenda as presented. Carried unanimously.

2. Citizen Participation, Communications, and Announcements:

Residents had contacted Town Officials about construction on land off Plymouth Church Road. Justin Fox attended to share information about the construction on the property owned by Plymouth Church Sports LLC on Plymouth Church Road west of Kettle Road. He explained the parcel is 35 acres and Randy Hughes is still renting the land to farm it. Mr. Fox stated he is a tenant of the area of land that is being developed for a private shooting range which will be used by himself and his friends. Chairperson Snyder stated the Plymouth Church Sports LLC Shooting Range would be on next month's agenda.

Francis Beggs asked if the Town Board had ever considered opening town roads to UTV/ATV use. Chairperson Snyder stated he had been contacted by Chuck Boyce, Village of Orfordville Trustee, to see if the Town of Plymouth was interested in such use, but no one asked to be on a Plymouth Town Board meeting agenda so it could be discussed. If Town of Plymouth residents are interested in opening town roads to UTV/ATV use, they should contact Clerk Susan Douglas to be put on a future Town Board meeting agenda.

3. Approval of Minutes of Meetings:

Motion (Dooley/Inman) to approve the minutes of the May 12, 2020 monthly meeting as presented. Carried unanimously.

4. Town Treasurer's Financial Statement:

Treasurer Tippy Phillips explained the Treasurer's report ending May 31, 2020 with a Total Balance of \$170,665.10 for all accounts. **Motion** (Dooley/Inman) to approve the Treasurer's report as presented. Carried unanimously.

5. Planning and Zoning Discussion and Possible Action

5.1. Report on May 26, 2020 Planning & Zoning Committee Meeting: PZ Chairperson Ben Snare reported the Committee reviewed the Weberpal and Hoerler & Hoerler LLC land divisions and had no concerns. He stated Mary Hauri attended for continued discussion of her idea of having open storage on her land.

- 5.2. Land Division: Weberpal III LLC: **Motion** (Snyder/Dooley) to approve the Weberpal III LLC land division request with no conditions or concerns. Carried unanimously.
- 5.3. Land Division: Hoerler & Hoerler LLC: **Motion** (Dooley/Inman) to approve the Hoerler & Hoerler LLC land division request with no conditions or concerns. Carried unanimously.

6. Unfinished Business for Discussion and Possible Action

- 6.1. Richard Ziltener's Ordinance Violations: Town Attorney Michael Hahn informed Chairperson Snyder that he received a settlement offer from Mr. Ziltener's attorney. Chairperson Snyder stated he would be contacting Attorney Hahn.
- 6.2. Travis Schuh's Ordinance Violation: Clerk Susan Douglas reported Mr. Schuh did not make any additional payment towards his fine.
- 6.3. 8323 Front Street: Living Quarters in B-1 Zoned Property owned by Kristie DeVoe: Clerk Susan Douglas stated Jason DeVoe emailed the Town and apologized for his aggressive attitude and short temper at last month's Board Meeting. He stated he and his wife are trying to figure out what direction to go with the property. Supervisor Inman stated he would contact Town Attorney Tim Lindau.

7. New Business for Discussion and Possible Action

- 7.1. 2020 Budget Transfers: Orfordville EMS increased its amount after the Plymouth budget was approved. **Motion** (Snyder/Dooley) to transfer \$1068.00 from the Cash on Hand Account to the Orfordville EMS Account. Carried unanimously.
- 7.2. Renewal of Class "B" Retail Combination Licenses
 - 7.2.1. Ding-A-Ling Supper Club: **Motion** (Dooley/Snyder) to approve the renewal of the Class "B" Retail Combination License for the Ding-A-Ling Supper Club. Carried unanimously.
 - 7.2.2. Wells Davis Young Neal Post 209 of the American Legion: **Motion** (Dooley/Inman) to approve the renewal of the Class "B" Retail Combination License for Wells Davis Young Neal Post 209 of the American Legion. Carried unanimously.
- 7.3. New Class "B" Retail Combination License for Bass Creek Golf Course: Hoerler & Hoerler LLC is selling the Bass Creek Golf Course to Mathew and Sheena Wellnitz. Therefore, Willis Hoerler did not submit an application to renew his Alcohol License for the business. Mathew and Sheena Wellnitz have submitted an application for a new Class "B" Retail Combination License for Bass Creek Golf Course in the name of their corporation, M&S+3 LLC. **Motion** (Dooley/Inman) to approve a new Class "B" Retail Combination License for Bass Creek Golf Course upon proof of ownership by June 30, 2020. Carried unanimously.
- 7.4. Appointment to Planning and Zoning Committee: Chairperson Snyder stated anyone interested in serving on the Planning and Zoning Committee should contact him.
- 7.5. Resolution 2020-02 To Waive Interest on Property Tax Payment Installments Due on or After April 1, 2020: Rock County passed a resolution to waive interest on property tax payment installments due on or after April 1, 2020. Individual municipalities can now pass a similar resolution if they want to waive interest on property tax payment installments due on or after April 1, 2020. **Motion** (Snyder/Dooley) to approve

Resolution 2020-02 To Waive Interest on Property Tax Payment Installments Due on or After April 1, 2020. Carried unanimously.

- 7.6. Routes to Recovery Grant: Clerk Susan Douglas shared information on the Local Government Aid Grants called Routes to Recovery. It provides funds for unbudgeted expenditures incurred due to COVID-19 public health emergency between March 1 and October 31, 2020. Town of Plymouth's allocation is \$18,989.00. Additional details regarding the program and what specifically qualifies as an expenditure have not been communicated to local governments yet.
- 7.7. CARES Act Subgrant to Cover Additional 2020 Election Costs: Clerk Susan Douglas reported The Wisconsin Election Commission approved a CARES Act Subgrant program for all Wisconsin municipalities to help cover additional 2020 election costs incurred due to the pandemic. Town of Plymouth will receive \$1060.20. She stated the funds would be used for absentee ballot postage and a label printer for absentee ballot envelopes.

8. Supervisor Reports

- 8.1. Ordinance Enforcement: Supervisor Inman reported he talked with the owner of property at 2903 S. Caroline St. about reports of burning shingles on his property. Owner stated he was tearing down the garage and the fire was a campfire not shingles burning. Supervisor Inman stated he told the owner to get a raze for the garage.
- 8.2. Road Maintenance/Road Projects: Supervisor Dooley explained everything is so different due to COVID-19 so road projects seem to be running late. She stated the Ellis Bridge/culvert project is slated for this month.

9. Clerk's Report:

Clerk Sue Douglas reported she is participating in the State's Local Redistricting Pilot Program in preparation for redistricting in 2021. She also shared a notice of hearing from the Village of Footville in regards to proposed zoning ordinances the Village Plan Commission will hold on Monday, June 22, 2020, at 6:15 p.m.

10. Chairperson's Report

Chairperson Snyder stated he had a fire department meeting tomorrow and a WTA district meeting on Thursday.

11. Approval and Payment of Bills

Motion (Dooley/Inman) to approve the payment of all bills presented which included Check # 10603 through # 10612 for a total of \$13,182.41. Carried unanimously.

12. Adjournment

Motion (Snyder/Dooley) to adjourn. Carried unanimously.

Meeting adjourned at 8:45 p.m.

Susan Douglas, Plymouth Town Clerk