

## MINUTES OF REGULAR MONTHLY BOARD MEETING

Plymouth Town Board  
Town of Plymouth, Rock County, Wisconsin  
**November 9, 2021**

**Board Members Present:** Chairperson Don Bomkamp, Supervisor Shawn Mielke and Supervisor Ben Snare

**Board Members Absent:**

**Others Present:** Clerk Susan Douglas, Treasurer Tippy Phillips, Planning and Zoning Chairperson Joe Endrizzi and 4 members of the public.

Notice of Board Meeting was properly posted.

Board Meeting called to order by Chairperson Bomkamp at 7:05 p.m. at the Plymouth Town Hall. The Pledge of Allegiance followed.

**1. Agenda for November 9, 2021 Meeting: Motion** (Snare/Mielke) to approve the agenda as presented. Carried unanimously.

**2. Citizen Participation, Communications, and Announcements:**

Lisa Schultz stated vehicles were speeding as they entered into Hanover especially grain hauling trucks. Chairperson Bomkamp stated Rock County Sheriff's department enforces speed in the Town of Plymouth. She also asked why trains were running through Hanover late in the night.

**3. Approval of Minutes of Meetings:**

3.1. **Motion** (Snare/Mielke) to approve the minutes of the October 12, 2021 Town Board Meeting as presented. Carried unanimously.

3.2. **Motion** (Snare/Mielke) to approve the minutes of the October 19, 2021 Special Town Board Meeting as presented. Carried unanimously.

**4. Town Treasurer's Financial Statement:**

Treasurer Tippy Phillips explained the Treasurer's report ending October 31, 2021 with a Total Balance of \$156,534.86 for all accounts. She reported that Travis Schuh had made the final payment on his ordinance violation fine. **Motion** (Bomkamp/Snare) to approve the Treasurer's report as presented. Carried unanimously.

**5. Planning and Zoning Discussion and Possible Action**

Report on October 26, 2021 Planning & Zoning Committee Meeting: Planning and Zoning Chairperson Joe Endrizzi reported a resident attended about renting out her family's barn for weddings, etc. Joe Endrizzi stated he discussed with the Committee the zoning permits and driveway permits that he was working on. He reported the Committee discussed finalizing a policy for using the services offered by the Rock County Planning Agency and had completed the annual review of active Conditional Use Permits.

## **6. Unfinished Business for Discussion and Possible Action**

- 6.1. 4938 S. Carver Road Property Issues: Tim and Danielle Burchfield, owners of the property at 4938 S. Carver Rd, attended and gave an update on their progress repairing their house. Tim Burchfield stated they had received the mortgage from their bank and a dumpster would be delivered by the end of the week. He reported their children were still staying with relatives but he and Danielle were using the RV on the property. Chairperson Bomkamp stated they needed to be out of the RV by next month's Town Board meeting.
- 6.2. Condition of Richard Ziltener Property: Supervisor Snare reported he had talked with Mr. Ziltener by phone and in person. Mr. Ziltener had dumpsters at the property and had help cleaning up the property. Supervisor Snare stated that the cleanup was satisfactory so the court injunction would not need to be enforced at this time.
- 6.3. Waste Management Services: No new information.

## **7. New Business for Discussion and Possible Action**

- 7.1. Solar Farm Ordinance: Clerk Sue Douglas distributed a draft of an ordinance to provide for regulation of solar energy systems prepared by Town Attorney Tim Lindau. He would like the Board to review it and he will attend the December Town Board meeting to share more information.
- 7.2. Orfordville Fire District Budget Apportionment: **Motion** (Bomkamp/ Snare) to approve Plymouth's Orfordville Fire District Budget Apportionment of \$38,162.27 for fire. Motion carried unanimously. **Motion** (Bomkamp/ Mielke) to approve Plymouth's Orfordville Fire District Budget Apportionment of \$16,534.52 for EMS. Motion carried unanimously.
- 7.3. Humane Society of Southern Wisconsin 2022-2025 Service Contract: Clerk Sue Douglas distributed a letter from the Humane Society of Southern Wisconsin stating the annual service fee for 2022-2025 would increase from \$1,500.00 per year to \$2,400.00. The new contract would be available for approval at next month's Town Board Meeting.
- 7.4. Additional Stop Signs at S. Footville Road and Welsh Road: Chairperson Bomkamp stated additional stop signs should be installed at the intersection of S. Footville Rd. and W. Welsh Rd to make it a four way stop. Supervisor Snare stated he would review an older Plymouth ordinance about adding stop signs to determine the process for adding stop signs.
- 7.5. Change Speed Limit on Footville-Hanover Road and Hanover Road: Chairperson Bomkamp stated the speed limit on Footville-Hanover Road and Hanover Road should be lowered. Discussion was heard and 45 miles per hour speed limit was suggested. Chairperson Bomkamp stated he would research the process necessary to change speed limits on Town roads.

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## **8. Supervisor Reports**

- 8.1. Ordinance Enforcement: Supervisor Snare stated he had sent a warning letter to the property owners of property at 3702 S County H. He reported they had cleaned up some.
- 8.2. Road Maintenance/Road Projects: Supervisor Mielke reported the County Highway Department was prepping for winter. He stated they had completed the mowing for the Sanitary District.

**9. Clerk's Report**

Clerk Sue Douglas reminded everyone that next Tuesday, November 16, 2021, was the Public Hearing on the 2022 Plymouth Town budget with a Special Town Board meeting following it to approve the 2022 Plymouth Town budget and the 2021 Plymouth Town levy. She stated she needed any information for the Town Newsletter that is distributed with the property tax bills by November 16, 2021.

**10. Chairperson's Report**

Chairperson Bomkamp reported he checked with the Rock County Public Works Department about having a cement driveway going right to a road and it is not recommended but there is no rule against it.

**11. Approval and Payment of Bills**

**Motion** (Bomkamp/Snare) to approve the payment of all bills presented which included Check # 10916 through # 10926 for a total of \$24,304.56. Carried unanimously.

**12 Adjournment**

**Motion** (Snare/Mielke) to adjourn. Carried unanimously.  
Meeting adjourned at 8:30 p.m.

Susan Douglas, Plymouth Town Clerk